

Administrative Guide

50th Annual General Meeting

1. HYBRID 50TH ANNUAL GENERAL MEETING (“AGM”)

The 50th AGM of Affin Bank Berhad (“the Company”) will be conducted via a hybrid mode (physical and virtual) in line with Principle of the Malaysian Code of Corporate Governance (“MCCG”) and as announced by Securities Commission Malaysia and Bursa Malaysia Securities Berhad on 30 August 2024. In this respect, the Company will continue to leverage technology, to ensure that the 50th AGM supports meaningful engagement between the Board/Management and Shareholders of the Company.

The date, time and venue for the 50th AGM of the Company are as below:

Date	Time
Wednesday, 22 April 2026	10.00 a.m.
Venue	
(a) Main Venue Taming Sari Grand Ballroom The Royale Chulan Kuala Lumpur 5 Jalan Conlay, 50450 Kuala Lumpur	(b) Online Platform Vistra Share Registry and IPO (MY) portal (“The Portal”) at https://srmy.vistra.com with Remote Participation and Voting (“RPV”) facilities

Shareholders shall have the option to attend the hybrid 50th AGM either in person (“Physical Attendance”) at the Main Venue or virtually using the RPV facilities (“Virtual Attendance”) at The Portal at <https://srmy.vistra.com>. The Main Venue is the main venue in Malaysia where the Chairman of the meeting will be physically present in accordance with Section 327(2) of the Companies Act (“CA”) 2016.

2. GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining a member who shall be entitled to attend the 50th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd in accordance with Article 69(2) of the Company’s Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors (“General Meeting ROD”) as at 14 April 2026. Only a depositor whose name appears on the Record of Depositors as at 14 April 2026 shall be entitled to attend the said meeting or appoint proxies to attend and/or vote on his/her behalf.

3. REGISTRATION FOR ATTENDANCE AT THE MEETING VENUE ON THE DAY OF 50TH AGM

Shareholders of the Company are invited to attend the 50th AGM to exercise your right to attend, participate and vote at the AGM by Physical Attendance at the Meeting Venue or Virtual Attendance by participating remotely using RPV facilities available on The Portal at <https://srmy.vistra.com>.

(a) Physical Attendance

Pre-registration is not required if you are to attend the 50th AGM physically at the Meeting Venue. Please take note of the following notes for your physical attendance.

- (i) Registration will start at 8.00 a.m. at the counter and will end at a time as directed by the Chairman of the meeting.
- (ii) Please read the signage to ascertain which registration table you should approach to register yourself for the meeting and join the queue accordingly.
- (iii) Please produce your original Identity Card (“IC”) / passport to the registration staff for verification purposes. Please make sure you collect your IC / passport thereafter.
- (iv) No person will be allowed to register on behalf of another person even with the original IC / passport of that other person.
- (v) Upon verification, you are required to write your name and sign on the Attendance List placed on the registration table.
- (vi) You will be given an identification wristband printed with passcode. No person will be allowed to enter the meeting room without the wristband. Please retain the wristband for voting. There will be no replacement in the event that you lose or misplace the wristband.
- (vii) The registration counter will handle verification of identity, registration and revocation of proxy/proxies. If you have any enquiry, please proceed to the Help Desk.

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If you have registered to attend the meeting virtually via RPV and subsequently decided to be present at the Meeting Venue, registration staff will guide you on how you should register and submit your votes during the voting session.

(b) Virtual Attendance

The RPV facilities will open for registration from Wednesday, 25 March 2026 until the day of 50th AGM on Wednesday, 22 April 2026. Please refer to the procedures below for the requirements and instructions regarding RPV.

Item	Procedure	Action
1.	Register as a user at The Portal	<ul style="list-style-type: none"> Visit the website at https://srmy.vistra.com. Click "Register" and select "Individual Holder" and complete the New User Registration Form. For guidance, you may refer to the tutorial guide available on the homepage. Once registration is completed, you will receive an email notification to verify your registered email address. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. Once you receive the confirmation, activate your account by creating your password. <p>PLEASE NOTE: <i>If you are an existing user with The Portal or our TIH Online portal previously, you are not required to register again.</i></p>
2.	Submit your registration for RPV facilities	<ul style="list-style-type: none"> Login with your user ID (e-mail address) and password and select the corporate event: "AFFIN BANK BERHAD 50TH AGM". Navigate to the three (3)-dots menu on the right side of the corporate event and choose "Registration". Read and agree to the Terms & Conditions and confirm the Declaration. Review your details and proceed to submit your registration. Refer to "Submission History" for registration record. Your registration will be verified against the Record of Depositors as of 14 April 2026. Once approved, you will receive an email confirming your registration for remote participation together with details on RPV procedures. If your registration is not approved, you will also receive an email notification. <p>PLEASE NOTE: <i>New users of The Portal are advised to allow sufficient time for the registration approval process to ensure successful log in and participation in the 50th AGM.</i></p>
On the day of the 50th AGM (22 April 2026)		
3.	Log in to The Portal	<ul style="list-style-type: none"> Login with your user ID (e-mail address) and password and select the corporate event: "AFFIN BANK BERHAD 50TH AGM" for remote participation at the 50th AGM, two (2) hours before the meeting, from 8.00 a.m. on Wednesday, 22 April 2026.
4.	Participate through Live Streaming and Remote Voting	<ul style="list-style-type: none"> Select the corporate event: "AFFIN BANK BERHAD 50TH AGM" to join the proceedings remotely. If you have any question for the Chairman/Board of Directors, you may use the query box to transmit your question. The Chairman/Board of Directors will endeavor to respond to questions submitted by you during the 50th AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting. Indicate your votes for the resolutions that are tabled for voting. Thereafter, confirm and submit your votes.
5.	End of Remote Participation	<ul style="list-style-type: none"> After the declaration of the poll results and the Chair's announcement on the closure of the 50th AGM, the live streaming will be concluded.

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Note to the RPV Users:

- (i) *If your request to participate in the 50th AGM is approved, you will be granted access to the live-streamed meeting and the opportunity to vote remotely. Your login to The Portal on the day of the 50th AGM will indicate your virtual presence at the 50th AGM.*
- (ii) *Please note that the quality of your live broadcast connection relies on the internet bandwidth and stability at your location, as well as the device you are using.*

If you encounter any issues with logging in, connecting to the live-streamed meeting or online voting, please reach out to the Tricor Help Line at 011-4080 5616, 011-4080 3168, 011-4080 3169, or 011-4080 3170 or email is.enquiry@vistra.com for assistance.

4. APPOINTMENT OF PROXY

- (a) Appointment of Chairman of the meeting as proxy

If a shareholder is not able to attend the 50th AGM, he/she can appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form. The same must be deposited or submitted in accordance with **Note 5** below.

- (b) Appointment of proxy, corporate representative or attorney

- (i) A shareholder who has appointed a proxy(ies), corporate representative(s) or attorney(s) to participate at this 50th AGM must ensure that the proxy form is completed with the required information, signed and dated accordingly. The same must be deposited in accordance with **Note 5** below.
- (ii) The shareholder must also request his/her proxy(ies), authorised representative or attorney to register himself/herself as a user with The Portal at <https://srmy.vistra.com>.
- (iii) The representative of a corporation or institutional shareholder must register as a user first in accordance with **Note 5 (b)** below, before he/she can subscribe to this corporate holder electronic submission.

- (c) Documents relating to appointment as corporate representative

For a corporate member who has appointed a representative to participate at the 50th AGM, please deposit the **ORIGINAL** certificate of appointment with the Share Registrar of the Company, Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia. The certificate of appointment should be executed in the following manner:

- (i) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
- (ii) If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by at least two (2) authorised officers, of whom one shall be a director; or any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

- (d) Documents relating to appointment of proxy by power of attorney

- (i) Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Share Registrar of the Company, Tricor at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
- (ii) A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

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5. CUT-OFF DATE AND TIME FOR LODGEMENT OF PROXY FORM

As approved by the Board with reference to Article 102 of the Company's Constitution, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 50th AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **10.00 a.m. on Monday, 20 April 2026** in accordance with Article 104 of the Company's Constitution:

- (a) In hard copy:
- (i) By hand or post: to the office of the Share Registrar of the Company, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;
- (b) In electronic form via The Portal at <https://srmy.vistra.com>:

Item	Procedure	Action
For Individual Shareholders		

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| 1. | Register as a user at The Portal | <ul style="list-style-type: none">• Visit the website at https://srmy.vistra.com.• Click "Register" and select "Individual Holder" and complete the New User Registration Form.• For guidance, you may refer to the tutorial guide available on the homepage.• Once registration is completed, you will receive an email notification to verify your registered email address.• After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.• Once you receive the confirmation, activate your account by creating your password. |
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PLEASE NOTE:

If you are an existing user with The Portal or our TIH Online portal previously, you are not required to register again.

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| 2. | Proceed with submission of Form of Proxy | <ul style="list-style-type: none">• After the release of the Notice of Meeting by the Company, log in with your registered email address and password.• Select the corporate event: "AFFIN BANK BERHAD 50TH AGM"• Navigate to the three (3)-dot menu at the end of the corporate event and select "SUBMISSION OF PROXY FORM".• Read and agree to the Terms and Conditions and confirm the Declaration.• Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf.• Appoint your proxy(ies) by inserting the required details or appoint the Chair of the meeting as your proxy.• Indicate your voting instructions - FOR or AGAINST or ABSTAIN.• Print the Form of Proxy for your record. |
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Item	Procedure	Action
For Corporation or Institutional Shareholders		
1.	Register as a user at The Portal	<ul style="list-style-type: none"> Visit the website at https://srmy.vistra.com. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. Complete the form with your personal details. Once submitted, you will receive an email notification to verify your registered email address. After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved. Once approved, activate your account by creating your password. <p>PLEASE NOTE: <i>A representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before subscribing to the corporate holder electronic proxy submission. Please contact Tricor if clarification is required regarding the registration process.</i></p>
2.	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> Login to https://srmy.vistra.com with your registered email address and password. Select the corporate event: "AFFIN BANK BERHAD 50TH AGM" Navigate to the ">" icon at the end of the corporate event. Read and agree to the Terms and Conditions, then confirm the Declaration. Select the corporate holder's name. Download the submission file. Prepare the file by inserting the required data for the appointment of proxy(ies). Upload the duly completed proxy appointment file. Select "Confirm" to complete your submission. Print the confirmation report of your submission for your record.

6. INTEGRATED REPORT 2025

The Company's Integrated Report 2025 is available on the Company's website at <https://affin.listedcompany.com/ar.html>

You may request a printed copy of the Integrated Report 2025 at <https://srmy.vistra.com> by selecting "Request for Annual Report/Circular" under "Investor Services". However, we hope you would consider the environmental and sustainability concerns, and refrain from requesting a printed copy of the Integrated Report 2025.

7. SUBMISSION OF QUESTIONS FOR THE 50TH AGM

(a) Prior to the meeting

Shareholders may submit questions in relation to the agenda items for the 50th AGM prior to the meeting date via The Portal at <https://srmy.vistra.com> by selecting "e-Services" to log in, pose questions and submit electronically not later than 10.00 a.m. on Monday, 20 April 2026. The responses to these questions will be shared at the 50th AGM.

(b) During the meeting

For submission of questions 'live' during the 50th AGM

Physical Meeting Attendance	Virtual remote participation via RPV
Verified shareholder(s), proxy(ies) and corporate representative(s) will be able to ask questions in person at the AGM Main Venue	Verified shareholder(s), proxy(ies) and corporate representative(s) may use the Query Box facility to ask questions real-time (in the form of typed text) during the meeting.

The Board and Senior Management will provide the responses to the questions accordingly.

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8. ENQUIRY

If you have any enquiry prior to the 50th AGM, please contact the Share Registrar during office hours from 9.00 a.m. to 5.00 p.m. (Monday to Friday, except for public holidays):

(b) Tricor Investor & Issuing House Services Sdn Bhd Registration No. 197101000970 (11324-H) Unit 32-01, Level 32, Tower A Vertical Business Suite Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur, Malaysia	General Line 603-2783 9299 E-mail is.enquiry@vistra.com
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The Company shall abide by the prevailing and applicable procedures and guidelines as well as precautionary measures as prescribed by the Government and other relevant authorities. In the event that any new procedures, guidelines, or measures may affect the administration of the 50th AGM as set out in this Administrative Guide and require a material change to the proceedings of the meeting, the Company will issue announcement on the same accordingly. Hence, please contact the above officers or check the Company's website for announcements on the latest update (if any) in relation to the 50th AGM.